

DUNLUCE SCHOOL

Controlled Co-Educational All Ability School



PROSPECTUS

2011-12

Additional Information

“excellence in all”

DUNLUCE SCHOOL
16 Dunluce Road
Co. Antrim, BT57 8QQ

Controlled Co-educational All Ability School
Enrolment No: 550
Age Range of Pupils: 11-16

DUNLUCE SCHOOL

16 Dunluce Road
Co. Antrim, BT57 8QQ

Telephone (028) 2073 1448

Fax No: (028) 2073 2414

e-mail: info@dunluce.bushmills.ni.sch.uk

Headmaster: Dr B Haugh, BA, MA (Ed), Ph.D, Dip RD, Cert. Ed

Chairman of the Board of Governors: **Mrs F McCollum**

Controlled Co-educational All Ability School

Enrolment No: 550

Age Range of Pupils: 11-16

Office Hours: 8.30 – 4.30pm (Mon – Thurs)
8.30 – 2.15pm (Friday)

TEACHING STAFF

Headmaster

Dr B Haugh, BA, MA (Ed), PhD, Dip RD, Cert Ed

Deputy Head

Mr D Loughrey BEd

Senior Staff

Mrs E McIlveen, BA

Mr P Scullion BSc, BD, PGCE

Mr R Thomas, BSc

Teaching Staff

Mr J Bingham BSc, PGCE

Miss A Branagh BA, Dip Ed

Mr A Devers MA, Dip Ed

Mr G Dougherty BA, PGCE

Miss C Gordon BEd

Mrs E Johnston BA, PGCE

Mrs A Kennedy BEd

Mr K Law BSc, PGCE

Mr D Loughrey BEd

Mr D Lutton BMus, PGCE

Miss J McBride BSc, PGCE

Mr A McClarty BA, PGCE

Mrs G McClintock Cert Ed

Miss L McElwee, BA

Mrs E McIlveen BA

Mrs P McMullan-Fleck BA, Dip Ed

Mrs H McNeill BEd

Mr M Mitchell BSc PGCE

Mrs L Moore BA, PGCE

Mrs E Mullan BEd

Mrs H Mullan BEd

Mrs T Mullan BSc, DASE

Mr D Parker BSc, PGCE

Mr P Scullion BSc, BD, PGCE

Miss L Scott BA, PGCE

Mrs K Smyth BA, PGCE

Miss S Stewart BA, PGCE

Mr R Thomas BSc

DIRECT TEACHING (Special Needs)

Mrs A Loughrey BEd

Mrs S Gibson BA

BOARD OF GOVERNORS

Transferors' Representatives

Mr N R Bolt

Mrs F McCollum (Chair)

Mrs S Walker

Mr M Matthews

Rev P McDowell

Mr J Wishart

NEELB Representatives

Rev W Brown

Mrs N E Ramage

Canon G Graham

Mrs M Warner

Parents' Representatives

Mrs A Culbertson

Mrs J McGill

Mr C Freeman

Mrs D Watson

Teachers' Representatives

Mr J Bingham

Mrs E McIlveen

Headmaster and Honorary Secretary

Dr B Haugh

ADMINISTRATIVE AND TECHNICAL SUPPORT STAFF

Mrs J McBride

Miss N McComb

Senior Executive Officer

Clerical Officer

Mrs Z Crooks	Reprographics/Librarian
Mr D Hutchinson	Home Economics Assistant
Mrs P Houston	Science Technician
Mr N Kyle	Technology & Design Technician
Mrs H McKillop	Art & Design Technician & First Aid Officer

SENIOR PREFECTS

Chloe Freeman	Head Girl
Peter Linton	Head Boy

SCHOOL'S COUNCIL

Jack Hanson	Year 8 Rep
Holly Torrens	Year 8 Rep
Jacob Wren	Year 9 Rep
Shannon McKirgan	Year 9 Rep
Daniel Connor	Year 10 Rep
Hannah Campbell	Year 10 Rep
Luke Philpott	Year 11 Rep
Alex O'Neill	Year 11 Rep
Ross Wade	Year 12 Rep
Sarah Henning	Year 12 Rep

PASTORAL AND PERIPATETIC SUPPORT STAFF

Ms M Anderson	Education Welfare Officer
Mr C Elliott	Peripatetic Music Tutor
Miss J McDermott	Peripatetic Music Tutor
Mrs C McAlonan	Educational Psychologist
Miss A Cunningham	Classroom Assistant
Mrs N McAfee	Classroom Assistant
Mrs E McCormick	Classroom Assistant
Mrs K Millar	Classroom Assistant
Mrs C Sinclair	Classroom Assistant
Miss L Sinclair	Classroom Assistant
Mrs L Malik	General Assistant

ANCILLARY STAFF

Mr I Parke	Building Supervisor
Mr B Elliott	Groundsman
Mrs A McAuley	Direct Service Operator
Mrs V McKeown	Direct Service Operator
Mrs L McLaughlin	Direct Service Operator
Mrs S McLaughlin	Direct Service Operator
Mrs A McSeveney	Direct Service Operator
Mrs K Parke	Direct Service Operator
Mrs P Parke	Direct Service Operator
Mrs E Scott	Direct Service Operator
Mrs M Glass	Supervisory Assistant
Mrs E McCloy	Supervisory Assistant
Mrs L McLaughlin	Supervisory Assistant
Mrs S McLaughlin	Supervisory Assistant
Mrs E Scott	Supervisory Assistant

Admissions Criteria for Year 8 Pupils

Preference will be given to those pupils:

1. who are resident in Northern Ireland at the time of their proposed admission to the school.
2. who have brothers or sisters currently enrolled in the school.

3. who are the first/only child in the family.
4. who have a parent/guardian currently employed in a permanent position in the school.
5. who have a parent who previously attended the school.
6. whose surname begins with the same initial letter in the same order as those listed below:

F M S U X B G L N P C K Mc W H J A O Q T Y E I Mac R Z V D

(The order was determined by a randomised selection of letters of the alphabet.)

In the event of surnames beginning with the same initial letter the subsequent letter of the surnames will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the letter of the first forename will be used.

The responsibility for the provision of relevant information lies with the parents who must ensure that all information relevant to the criteria is included in, or attached to, the Transfer Form.

The Board of Governors formulate and review the Admission Criteria while the Headmaster administers the criteria. The Governors also approve admissions.

Admission to Year 8 after 1 September

Parents/Guardians who wish to have their child considered for admission in the event of a place arising after 1 September 2012 should write to the Headmaster clearly stating this. The above criteria will be applied to these applications only in the event of such a vacancy arising.

CURRICULUM POLICY

The school will endeavour to provide, for all pupils, the requirements of the Northern Ireland Curriculum. The provision will be subject to the resources (teaching staff, facilities and equipment) present in school and the identified needs of the pupils.

Key Stage 3 – Years 8-10

All pupils will study subjects which contribute to the following general areas: Language and Literacy, Mathematics and Numeracy, The Arts (Art & Design, Drama and Music), Environment & Society (Geography and History), Science & Technology, Learning for Life and Work (Personal Development, Citizenship, Employability), Home Economics, Physical Education, Modern Languages and Religious Education.

Key Stage 4 – Years 11 and 12

At the end of Key Stage 3 pupils will choose from a wide range of courses in order to best meet their needs. This provision will give them the opportunity to go on to further and higher education, to enter a training scheme or to take up employment.

In addition to studying English and Mathematics, pupils in Dunluce can choose to study Music, Home Economics (Child Development and/or Food), Double or Single Award Science, English Literature, Art & Design, History, Geography, **Travel & Tourism**, Media Studies, Drama, Technology & Design, Graphic Products, Motor Vehicle Studies, French, Spanish, Business Studies, Business & Communication Studies, **Physical Education**, Sports Studies, Learning for Life and Work, Religious Education. Pupils can, alternatively, opt to follow a more applied course attending the NRC one day a week studying Occupational Studies.

Pupils with Special Educational Needs

Those pupils identified with special educational needs will receive individual or in-class support from the SENCo, the Literacy Support Service and other school support services to help them achieve their full potential while attending this school. A copy of the school's Special Educational Needs policy can be obtained from the Headmaster.

Any parent who wishes to make a complaint regarding the Curriculum policy of the school should address the complaint, in writing, to the Board of Governors through the Secretary (The Headmaster).

Further details regarding the curriculum, statutory rules or Department circulars about the curriculum or published inspection reports on the school may be obtained from the Headmaster.

WORK EXPERIENCE

In January, Year 12 pupils are given the opportunity to go on a week of Work Experience which is organised by the school. This is closely monitored by the Teacher in Charge of Work Experience who will make visits to placements throughout the week. Reports will be sought from each firm on the performance of the pupils on completion of their Work Experience.

INFORMATION ABOUT APPLICATIONS AND ADMISSIONS

Year	Admissions Numbers	Total Applications All Preferences	Total Admissions
2009/10	110	89	89
2010/11	110	95	95
2011/12	110	98	98

This table does not include children who were admitted to the school with a statement of special educational needs.

INDUCTION

The transfer of pupils from Primary to Post Primary can be a daunting experience. In order that new pupils can settle into Dunluce School in a confident way, a successful induction programme has operated for a number of years.

January All pupils of transfer age are invited to visit the school with their parents on Open Night, **Tuesday 10 January 2012** at 7.30pm

June Pupils transferring to Dunluce School in September are invited to the school for part of a day. They meet the First Form Year Teacher, and are shown around the school. Important aspects of school life are explained and pupils can ask questions about their new school. Pupils receive a Pre-Entry Booklet which includes a uniform list and names of uniform suppliers.

September On the first day of the new school year only Year 8 pupils are in school. For two days Year 8 pupils stay with their Form Teacher and, by working through a specially produced 'First Days' Booklet, become familiar with the school and their class friends. On the third day pupils commence their normal classes.

External Examinations 2010/11

GCSE results of Dunluce School pupils have been consistently high over many years. This year the following subjects were offered at GCSE level:

Art	Learning for Life & Work
Business & Communication Systems	Leisure & Tourism
Business Studies	Maths
Child Development	Media Studies
Drama	Music
English	MVS
English Literature	RE
French	Science (D.A.)
Geography	Science (S.A.)
Graphic Products	Spanish
History	Sports/PE Studies
	T & D

Entry Level Qualification:

English
Religious Studies

Mathematics

Number of pupils in Year 12 in 2010/11 **87**
 Number of stated pupils in Year 12 in 2010/11 **2**

% entered for 5 or more subjects	% entered for 1-4 subjects	% achieved Grades A* - C (5 or more) (1-4)		% achieved Grades A*-G (5 or more) (1-4)		% Achieved No Grades A*-C
		41	56	100	0	
100	0	41	56	100	0	0

% of GCSE entries sat achieving Grades A* - G - **100**
 % of GCSE entries sat gaining 5 or more passes - **100**
 % of GCSE pupils gaining passes in all subjects sat - **99**
 % of GCSE entries sat achieving Grades A* - C - **41**

School Leavers' Destinations 2010/11

Number of Leavers	% Another School	% FE	% Skills Training	% HE	% Employment	% Other/Unknown
88	6	64	9	0	2	7

Annual Attendance Rate: **82.6%**

2010/11 GCSE EXAMINATIONS – PUPILS IN YEAR 12

% OF PUPILS ACHIEVING EACH GRADE

Subject	No entries	A*	A	B	C	D	E	F	G	U	X
Art	18	0	0	2	7	5	4	0	0	0	0
Bus & Comm Systems	48	0	9	16	17	2	3	1	0	0	0
Business Studies	35	0	0	6	6	7	6	7	2	1	0
Child Development	12	0	0	3	2	3	4	0	0	0	0
Double Award Science	17	0	1	1	10	3	1	1	0	0	0
Drama	23	0	3	13	6	1	0	0	0	0	0
English	79	0	2	7	15	45	9	1	0	0	0
English Literature	9	0	0	3	2	3	1	0	0	0	0
French	18	0	1	9	7	1	0	0	0	0	0
Geography	22	0	0	3	8	3	3	3	2	0	0
Graphic Products	14	0	0	0	3	8	3	0	0	0	0
History	17	0	1	3	5	3	3	2	0	0	0
Maths	81	0	2	7	23	29	13	5	2	0	0
Music	8	0	0	3	4	0	0	0	0	1	0
MVS	9	0	0	0	4	3	2	0	0	0	0
RE	16	0	0	3	3	6	3	1	0	0	0
Single Award Science	45	0	1	25	15	3	0	0	1	0	0
Sports/PE Studies	16	0	0	1	3	5	5	1	1	0	0
T&D	20	0	0	1	9	7	3	0	0	0	0

OTHER EXAMINATIONS – PUPILS IN YEAR 12

Examination	Level	Exam Body	Level 3	Level 2	Level 1	Fail	% Pass
Maths	EL	AQA	2	0	0	0	100
English	EL	CCEA	2	0	0	0	100

END OF KEY STAGE 3 ASSESSMENT – PUPILS IN YEAR 10

	English		Maths		Science	
	% of Pupils Achieving					
	Level 5+	Level 6+	Level 5+	Level 6+	Level 5+	Level 6+
Teacher Assessment	41.4	10.8	46.8	22.5	22.5	10.8
External Tests	48.6	3.6	34.2	14.4	18.0	5.4
NI Pupils Teacher Assessed	39	22	37	18	20	10
Secondary Schools (Tests)	29	12	32	10	16	7

PASTORAL CARE

REGULATIONS AND DISCIPLINE POLICY

Any school is a complex organisation and it is important to have an orderly community in which effective learning can take place, in which there is mutual respect between all members, and where there is proper concern for the environment. A major objective of the pastoral system in school is the acquisition by pupils of a high level of self discipline and an acceptance of responsibility for their own actions.

Such objectives are best achieved in the framework of a pleasant atmosphere, in which pupils are able to give of their best. This demands a positive policy of encouraging good attitudes and a system of rewards and praise where possible.

The responsibility for a reasonable standard of behaviour at school, and on the journey to and from school, lies with the parent(s) or guardian(s). The fact that a parent or guardian applies for and accepts a placement in Dunluce School is taken to show that the rules and regulations of the school and the discipline policy of the school are acceptable and will be supported. However, parents seeking clarification of any aspect of the regulations should contact the Headmaster. The school expects high standards in all aspects of its organisation, an attitude which is supported by Governors and parents. The school Code of Conduct is issued to each pupil and parents each year together with the Annual Reports in June.

The following arrangements are intended to clarify how pupils are expected to behave and the discipline measures which will be enforced.

1. Coming to and going home from School

- 1.1 The same standard of behaviour is expected of pupils on the way to school or going home from school as is the case during their time on the school premises. The school will discipline pupils who misbehave when travelling to or from school. Sanctions may include suspension from the bus, for a period of time determined by the Headmaster. In certain circumstances pupils may have their bus pass withdrawn permanently.
- 1.2 Pupils coming to school on buses must only alight from the bus and go directly into school. In the afternoon pupils can only board the bus at the school gates. Pupils must remain on the school premises unless permission is given by a senior member of staff. Pupils normally coming to and going home by bus may only accept a lift in a private car with the written permission of the parent or guardian.
- 1.3 Pupils are expected to arrive in school before 9.10am. Anyone with a pattern of lateness will be placed on lunch or after school detention for one hour. Any pupil arriving after 9.10am must sign the late book at the office and indicate the reason for lateness.

Pupils will be supervised by Senior Teachers from 8.50am to 9.00am and by a Duty Team of teachers from 9.00am until 9.10am.

2. **Absence or leaving school premises**

- 2.1 Absence should be kept to a minimum and parents are asked not to arrange holidays during term time. If a pupil is absent for 1 day or more a written excuse from the parent or guardian must be brought to the Form Teacher on the **first day back after the absence**. It is not acceptable to wait until an absence note is requested. Where absence will extend more than one or two days parents should contact the school to provide information about the possible length of absence and to arrange for work to be sent home.
- 2.2 Any pupil who wishes to leave the school premises during the school day must bring a note from the parent or guardian requesting permission to leave. This should be given to the Vice-Principal, Mr Loughrey, one day in advance. Parents are expected to make routine appointments with the dentist or doctor for their children after school. Pupils leaving the school for any period of time must sign out at the office and sign in on their return. This does not apply to a group of pupils leaving the premises on organised outings with a teacher.
- 2.3 Pupils may only leave the school premises at lunch time to return home for lunch. A note requesting permission to do so must be given to the Vice-Principal. Pupils who leave the school without permission may be suspended.
- 2.4 Once pupils leave the premises, whether with the parents' permission or without anyone's permission, they become the responsibility of the parent and the school cannot be responsible for their safety or behaviour.
- 2.5 Truancy will be regarded as a serious breach of school rules and will be dealt with in accordance with school procedures. **The telephone truancy call system will be operated in school. If a pupil is absent from school the automated telephone system will inform the parents immediately.**

3. **General Behaviour**

Pupils are encouraged to work in a co-operative way with their teachers, prefects and other adults so that good order, safety and enjoyable learning can be the norm. Teachers and other adults must be treated with respect. Threatening behaviour or the use of foul or abusive language will be dealt with in a severe manner. Pupils who verbally abuse or threaten teachers will be suspended.

- 3.1 All reasonable instructions given by teachers, prefects, supervisory assistants or other adult members of staff must be carried out without delay. Any pupil who feels that he or she has been unfairly treated should arrange to discuss the

matter with their Form Teacher or Year Teacher. If unhappy with the outcome a pupil should then talk to the appropriate Year Teacher or Vice-Principal.

- 3.2 Pupils are expected to treat each other with respect and consideration so that life in school can be pleasant. Bullying, intimidation of any sort, or verbal abuse, is not allowed and will not be tolerated. Fighting is strictly forbidden and any pupil involved will be treated severely.
- 3.3 If a pupil engages in an act of violence against the person or property of a member of the school staff, or to an immediate member of the member of staff's family, at any time whether inside or outside school, disciplinary action will be taken against the pupil which will include consideration of the option to expel. Similar disciplinary action will be taken against pupils who wilfully damage school property inside or outside school hours.
- 3.4 While some noise is inevitable in school corridors, shouting or loud whistling is anti-social and will not be tolerated.
- 3.5 Running in school corridors or stairs is dangerous to pupils and others and is not permitted. Pupils must walk, where possible on the LEFT hand side of corridors and stairs.
- 3.6 Pupils are not allowed to bring onto the school premises or possess cigarettes, alcohol, drugs or any items detrimental to health or well-being, or to consume these in school or on the way to and from school. Offences of this nature will not be tolerated. Any such items will be confiscated and the police may be informed.
- 3.7 Items of a dangerous or offensive nature must not be brought to school and the school will confiscate them. Should a pupil bring such items into school they will be punished and items confiscated. These may only be retrieved from the school office by parents.
- 3.8 Pupils should not bring personal stereos, cassette recorders, Ipods, MP3 players or computer games to school.
- 3.9 The use of mobile phones is strictly not permitted in school. Pupils who break this rule will have their phone confiscated and be placed on after school detention. The school accepts no responsibility for any loss or damage to mobile phones brought to school.
- 3.10 Chewing gum in school is strictly forbidden. Pupils who break this rule will be placed on detention.

4. The School Premises

The school prides itself on the condition of the school buildings and grounds and the way in which pupils care for their school.

- 4.1 All pupils should keep the interior of the school free from litter by placing all unwanted materials in the litter bins provided around the school. A School Environment Team will assist teachers in ensuring this rule is adhered to at both break and lunch time.
- 4.2 Notice Boards form an attractive and informative method of providing information. Walls, notice boards, notices, display etc. must not be defaced or damaged in any way. Anyone doing so will be charged damage costs.
- 4.3 Accidental damage to the school premises, equipment or property must be reported to a teacher immediately. Pupils or their parents will not be expected to pay for repairs when the damage is accidental but will be expected to make a contribution when the damage is caused through neglect, foolishness or caused wilfully. Damage caused through boisterous or silly behaviour will not be viewed as accidental.
- 4.4 In order to preserve the appearance of grass areas and protect their clothes, pupils should stay off grass areas following periods of wet weather.
- 4.5 Whether inside or outside the school buildings, pupils must stay in those areas which can be closely supervised by adults or prefects who are on supervision duty. The in-bound areas of the school buildings before school, at break, lunch time and after school are on the ground floor and defined by yellow lines on the floors.

Outside, the in-bound areas vary according to the time of year and state of the grass areas. Instruction will be given from time to time in assembly.

- 4.6 Pupils playing with footballs, rugby balls, etc. must stay well away from the school buildings to avoid damage to windows.
- 4.7 In the interest of personal safety pupils must not enter any laboratory, manufacturing room, kitchen, hall, gymnasium, computer rooms, library etc. unless a member of staff is present. Pupils may only enter a regular classroom with a teacher's permission. Should a teacher have to leave a classroom in an emergency, pupils must remain seated and behave in an orderly and responsible manner.

5. **School Minibus or Hired Minibus**

- 5.1 Pupils must have their seat belts securely fastened at all times.
- 5.2 The interior of a minibus must be kept free of all litter.
- 5.3 Pupils must not behave in any way which distracts the attention of the driver or is offensive to any other road user or pedestrian.

6. **Bicycles**

- 6.1 Bicycles should be secured with a lockable chain and left in the area to the rear of the canteen.
- 6.2 Only those pupils bringing a bicycle to school should be in the area where they are stored.
- 6.3 Motorbicycles or other vehicles may only be brought to school with the permission of the Headmaster.

7. Uniform and Appearance

A feature of the school is a high standard of uniform and appearance. Pupils will exclude themselves from school if the standard of uniform or appearance is contrary to the following guidelines:

- 7.1 All pupils must wear the correct uniform in school and coming to and going home from school. Blazers must be worn in the school premises at all times except where permission is granted by a class teacher in the classroom.
- 7.2 Items of dress which should not be worn at any stage during the school day from leaving home to returning after school include:

Overcoats other than plain black, navy blue or the official school fleece; denim or leather jackets; scarves or pullovers which are not school type; trainer or other cloth shoes; denim trousers; tracksuit trousers; baseball caps.
- 7.3 The only items of jewellery which can be worn are a watch, one plain signet ring, a single stud in the lower lobe of pierced ears. All other face and body piercings are not permitted. Additional items of jewellery worn by pupils will be confiscated and made available for collection at the end of the day. Badges other than official school badges and recognised school charity badges are not permitted.
- 7.4 Extreme hair styles are not permitted, including partially or completely shaved or coloured in an extreme fashion, or other styles which in the opinion of the Headmaster and Senior Management Team are considered extreme.
- 7.5 Make-up (including tinted moisturiser and coloured lip balm) must not be worn. The wearing of long and/or false nails is not permitted.
- 7.6 School uniform will normally be worn by pupils when travelling to represent the school during the school day e.g. sports matches, exhibitions, presentations etc. Under certain circumstances e.g. fieldwork, work experience, pupils will be permitted to wear other appropriate clothes. If the activity takes only part of the school day, pupils will change from their uniform before leaving the premises.

8. **Care of School Resources**

8.1 All books, equipment and stationery will be provided by the school on loan and free of charge. Pupils must take care of all school property and return it after use in a state which shows only normal wear. Parents will be expected to pay for the replacement of books (including Library Books) or equipment which has been lost, damaged or defaced while in the possession of the pupil.

9. **Lunchtime**

9.1 Pupils must co-operate with the Supervisory Assistants or teachers on duty. A pupil who causes disruption or danger to others at break or lunch time will be placed on Break and/or Lunch detention.

9.2 All food or drink bought in the canteen must be consumed in the canteen. Pupils who bring a packed lunch will be directed to eat only in designated areas. Bottles are not permitted to be carried out of the canteen or hall. Bottles of drink are not allowed to be brought into school.

9.3 Food or drinks can only be purchased from the Canteen through the normal process at lunch time and no purchases can be made outside the lunch break.

9.4 Free lunch passes should have the name and form of the owner on the front. Mislaid lunch passes will be replaced on payment of a small fee to cover the cost of the plastic cover. A free lunch pass must only be used by the pupil who is entitled to the free meal.

9.5 Any arrangement between a pupil and the canteen staff concerning credit is entirely a matter between the two parties concerned.

9.6 During favourable weather pupils should be outside the school buildings except when consuming lunch. Exceptions include pupils recovering from an accident or illness when permission should be sought; attending clubs, library, team meetings etc, during lunch time.

9.7 During poor weather pupils remaining indoors must behave in a restrained and reasonable manner avoiding loud or boisterous behaviour and trying to keep the school clean and tidy.

10. **Emergencies**

10.1 A notice explaining the exit route is posted near the door of each classroom and teachers will explain the procedure to each class using a room.

10.2 A practice evacuation will be held at least once a year. Pupils must adhere strictly to the procedure explained.

10.3 Fire alarms or fire fighting equipment must never be tampered with as this could seriously hamper any emergency action.

11. **Illness or injury**

11.1 Parents should not send pupils to school who are obviously ill as the school has no facility for supervising these pupils during the school day.

11.2 For pupils who become ill during the day, the school will attempt to contact parents so that the child can be supervised at home. Parents should arrange to collect sick pupils from school but if unable to do so pupils will be supervised in the sick bay on a regular basis by the school medical officer.

11.3 Teachers and other school employees have been instructed not to administer medicines in school. Parents must make special arrangements with the school for the administration of medicines or tablets.

11.4 Where possible, pupils who are injured during the school day will be transported by the school to the appropriate treatment centre, depending upon the perceived seriousness of the injury. In cases of serious injury or where the school is unable to transport or supervise the pupil, parents will be contacted through the emergency contact number supplied by the parents to the school. Parents can then arrange to collect the pupil from hospital or school.

11.5 In cases where the injury is considered not to be serious, first aid will be applied and the pupil instructed to consult medical opinion if the condition persists.

12. **Homework and Coursework**

12.1 Homework is an important and necessary part of each pupil's school experience. At Key Stage 3 pupils are issued with a whole school homework timetable which represents the minimum of work which pupils are required to complete at home. At Key Stage 4 pupils are set homework tasks in relation to the requirements of their GCSE subjects. It is the responsibility of parents to ensure that homework or coursework is completed on time and of an acceptable standard of presentation.

13. **Photographs**

13.1 Pupils will have their photographs taken by a professional photographer at the start of Years 8 and 11 in order to update pupil files and school records. Copies can be ordered by parents.

14. **Lost Property**

- 14.1 Apart from money or valuables lodged with a teacher for safe keeping the school cannot be responsible for any items lost or stolen. Pupils are responsible for their own property.
- 14.2 Pupils must have their names clearly marked on all items of their property including uniform, calculators, pencil cases etc.
- 14.3 Any item lost in school should be searched for immediately by retracing the steps of the pupil.
- 14.4 Any item of property found should be handed in to the teacher in charge of lost property or to the PE teachers, if an item of PE or Games kit.
- 14.5 Money or other valuables must never be left unattended in changing rooms or classrooms.
- 14.6 Money brought to school in payment for visits, photographs etc. must be lodged with the appropriate teacher, as soon as possible in the school day, or left in the office for safe keeping.
15. **Behaviour on Out of School Visits**
- 15.1 All pupils must behave in a reasonable manner while on out of school activities. Only pupils whose behaviour can be guaranteed not to disrupt the group's activities or cause a danger to the pupil or other pupils will be allowed to take part in such visits.
- 15.2 The school will not accept responsibility for any financial loss caused by withdrawal of a pupil from a school visit for disciplinary reasons.
- 15.3 If a pupil's behaviour is such on a residential visit that the pupil must be returned home, the parents will be liable for the cost of the journey home. A pupil will be returned home in the case of gross misconduct.
16. **Parental Access to Pupils, Teachers or School Premises**
- 16.1 Only authorised parents or guardians may have access to a pupil during the school day. Similarly only such persons will have access to a pupil's records or reports of any type.
- 16.2 In most circumstances parents will have access to the Headmaster or another teacher by appointment only. Parents are encouraged to contact the school to discuss problems or a pupil's progress with Form or Year Teachers. All complaints by parents must be addressed in the first instance to the Headmaster and all complaints of a serious nature should be made in writing.
- 16.3 Parents must not subject any member of staff to physical or verbal abuse or threat and such occurrences will be severely dealt with.

Discipline Measures

It must be emphasised that the ethos of the school is one where positive, responsible behaviour is encouraged and rewarded. However should pupils not comply with the arrangements and regulations the school will use a range of disciplinary measures. The measure used will depend upon the severity of the offence and the frequency with which the offence or other offences are committed. The vast majority of pupils go through their school years without any major discipline problem but for a small minority, more severe measures are required so that their behaviour will not be a danger to themselves or unacceptable to others.

Pupils whose effort in class and at home falls short of the expected level will be placed on report by the Year Teacher. Teachers will comment on the effort and behaviour in class over a one or two week period. Parents are informed in writing if a pupil's effort level is unsatisfactory and they are expected to examine the report daily.

For most of the minor indiscretions in school the teacher, prefect or supervisory assistant will draw to the attention of the pupil that a mistake has been made and warn the pupil against a reoccurrence. During class time any behaviour which disrupts the work of the **class the teacher** will discipline the pupil. Repetition of minor misdemeanours will result in discipline by the **Head of Department**. This may include break or lunch time detention, extra work or, in extreme cases, exclusion from the class to work in a supervised way in the classroom **of the Year Teacher**. At break or lunch time, misbehaviour will result in the pupil being placed on break or lunch detention.

Where these methods do not produce an acceptable change in behaviour the school will invoke a Behaviour Management Programme and the pupil will be placed on a Register of Pupils with Behavioural Problems. Parents will be expected to co-operate closely with the school in trying to regulate the pupil's behaviour and attitude. This programme will be organised by the pupil's Year Teacher and SENCo at the first stage but will involve the Vice-Principal if progress to better self discipline is not evident.

For pupils at this stage of the behaviour programme or for pupils who persistently or intentionally break school rules Senior Teachers will use a range of discipline measures where appropriate including after school detention. This detention lasts for one hour and parents will be informed in writing at least one day in advance as to the reason for the detention. Failure to attend detention will be treated as a serious offence. Parents are responsible for ensuring that transport home from detention is arranged.

In spite of the above measures being conscientiously pursued by the school management, pupils who persist in unacceptable behaviour or in committing acts of gross misconduct may be suspended for a period of up to five days with possible extension(s). In cases of suspension the parent will be informed immediately, in writing, as will the NEELB and the Chairman of the Board of Governors. The NEELB guidelines for suspension will be applied.

With gross misconduct e.g. use of abusive or threatening behaviour to teachers; consumption or possession of cigarettes, alcohol, drugs or other damaging substances; use of or possession of dangerous implements; bullying or intimidation of other pupils; fighting; destruction of school property; refusal to comply with reasonable instructions of the Headmaster and teaching staff; theft; the pupil may be suspended without reference to previous conduct.

For pupils exhibiting recurring behavioural problems the school will liaise and co-operate with the **School's Pastoral Care Team** or other external agencies.

Pupils will be considered for expulsion under the North Eastern Education & Library Board's Guidelines.

Pupils who present themselves for school in a manner which is not in keeping with the regulations of the school will exclude themselves from attendance. The Headmaster will decide when and in what circumstances the pupil has fulfilled the basic requirement for school attendance – this is especially in respect of uniform and appearance.

ANTI-BULLYING POLICY

Bullying can impinge dramatically on the education and well-being of any child who is affected and will not be tolerated in Dunluce School. However, bullying must not be confused with aggression between two or more parties and this will be dealt with under the school's normal procedures for indiscipline. Bullying recognises a repression, over a period of time, of one or more pupils by one or more other pupils to the point where the bullied feels intimidated and under threat. Bullying has little or nothing to do with the actions of the bullied pupil.

Guiding Principles:

- The Pastoral Education programme is designed to help pupils address the problem of bullying. It encourages an awareness of why people bully and are bullied. Pupils will be helped to develop positive strategies for change. This topic will be visited on more than one occasion during the pupil's time in the school.
- Parents will be alerted to the important part they can play in recognising symptoms, communicating with the school and supporting their child if bullied.
- Reports of bullying whether originating from pupils, parents, teachers or other adults will be treated as a priority and will trigger set procedures which have been in place for some years.
- A bully will be treated severely in accordance with the school's discipline procedures in a manner appropriate to the offence.

All pupils will be supported through the school's pastoral care system and encouraged to participate fully. Parents may obtain more information about the school's anti-bullying policy from the Headmaster.

CHARGES AND REMISSIONS POLICY

Under the Education Reform (NI) Order 1989 the Board of Governors is required to establish a charges policy. The North Eastern Education and Library Board requires to be provided with a copy of each school's Charges and Remissions Policy together with any amendments made under the terms of this scheme.

The school's Charges and Remissions Policy is outlined below.

EDUCATION DURING SCHOOL HOURS

With certain exceptions, no charges will be made in respect of education during school hours.

TUITION, MATERIALS AND EQUIPMENT

No charge will be made in respect of books, materials, equipment, instruments or incidental transport provided in connection with the National Curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the school. For practical subjects such as Home Economics, Technology & Design or Art charges may be made to those parents who have agreed in advance that they wish their child to take the finished product home. All finished products for which no charge has been made will remain the property of the school.

EXAMINATIONS

Parents will not be charged for the cost of entry for a public examination for which preparation has been provided by the school. Should the preparation enable the pupil to take two or more examinations in a syllabus during a school year e.g. in the winter GCSE series and the summer GCSE series, and entry is requested by parents the full charge for the second and subsequent examinations will be made.

No charge will be made for entry for one examination during the school year in the G.O.M.L. scheme.

SPORTS

Where pupils participate in sporting fixtures and events, which are wholly or partly organised during the school day and are not residential in nature, no charge for transport or equipment will be made.

MUSIC

No charge will be levied for individual tuition in the playing of a musical instrument whether in or out of school hours.

ACTIVITIES ARRANGED DURING SCHOOL HOURS BY A THIRD PARTY

e.g. Educational visit to France and Ski-ing Trip.

There may be occasions when an outside organisation arranges an activity to take place during school hours and parents ask the school to grant their children leave of absence to join the activity. The Third Party would be able to levy charges direct on the parents in return for the services provided. The school would not take part in the transaction but staff members may be released to accompany a group of pupils.

RESIDENTIAL VISITS

The school will levy, except where pupils are entitled to statutory remission, a charge for all board and lodging costs on residential visits. Where the residential visit is inside school hours no charge will be made for the education provided nor for the cost of travel and fund raising will be on a voluntary basis.

For residential activities outside school hours a charge will be made including elements for travel, board and lodgings, materials and equipment, insurance cover, entrance fees, non-teaching staff costs or costs involved in engaging teaching staff specifically for the activity.

NON-RESIDENTIAL ACTIVITIES

A non-residential activity is deemed to take place during school hours if 50% or more of the period spent occurs during school hours. School hours do not include the lunch break. Where an activity, not provided as part of the syllabus for a prescribed public examination and not required in order to fulfil the statutory duties relating to the Northern Ireland Curriculum, takes place outside school hours a charge will be made. The charge will not exceed the cost of provision of the activity.

No charge will be made for education or associated incidentals provided outside school hours where the education is provided to fulfil any requirements specified in the syllabus for a prescribed public examination or to fulfil statutory duties relating to the Northern Ireland Curriculum.

VOLUNTARY CONTRIBUTIONS

The school may request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no pupil is excluded from such an activity by reason of inability or unwillingness to make a voluntary contribution.

DAMAGE TO PROPERTY

The school will seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children.

REMISSIONS

In cases where parents are in receipt of Income Support or Family Credit full remission for board and lodging charges will be made where the activity takes place in school hours or the activity whether in or out of school hours forms part of the syllabus for a prescribed public examination or is provided specifically to fulfil statutory duties under the Northern Ireland Curriculum. All parents will be made aware of this provision in relation to each activity involving board and lodging so that they may inform the school, if they so wish, of their circumstances. The cost may not be recovered by levying an additional charge from other pupils.

CHILD PROTECTION POLICY

The school has drawn up a detailed document outlining the policies and procedures concerning Child Protection, in line with advice received from the Department of Education. This has been agreed by the school Governors and distributed to all teachers and all ancillary staff who will have direct contact with pupils. A copy of the full document is available on request from the school office.

Below we have attempted to outline the main elements of our policy and procedures.

The Designated Teacher for Child Protection is Mr Loughrey and in his absence Mrs McIlveen will act in this capacity.

Child Abuse comes in a variety of forms – Physical, Sexual, Emotional and Neglect. Staff should be aware of the symptoms of each of these. Should any member of staff suspect that abuse has occurred, when an allegation has been made or when they are concerned about the welfare of a child the matter will be reported to the Designated Teacher. The Designated Teacher will report to the Headmaster who, on the evidence disclosed, will decide whether a referral will be made to Social Services, the NE Education & Library Board and/or the Police. If doubts exist he will consult with Social Services or the NE Board before making a decision whether to refer the matter further.

Where a suspected case of abuse is to be referred, the parents will be informed (if the parent is not the suspected or alleged abuser). The welfare of the child is paramount and confidentiality is subordinate to the need to protect the child.

The school can play a part in the prevention of abuse through the curriculum. Children can be taught about the risks of different types of abuse and can be equipped with the skills they need in order to keep them safe, by recognising unwelcome approaches or behaviour, and developing the confidence to resist them as far as possible.

The school will put self protection programmes in place to help children recognise and deal with potentially dangerous situations. Parents have a vital role in examining and discussing the same precautions with their children.

Parents can be assured that, apart from informing those who must know, confidentiality will be maintained at all times and records will be kept under secure conditions.

Any parent who wishes to have clarification on any point contained in this information sheet or wishes to receive a copy of the complete Policy and Procedures document, is welcome to contact the Headmaster or Mr Loughrey (Designated Officer for Child Protection).

COMMUNICATION WITH PARENTS

It is the policy of the School to foster good communication and close co-operation between parents and the school so that children may receive effective support at home and in school during the years of secondary education.

If pupils are to gain maximum benefit from their secondary school, full co-operation between staff and parents is essential. Parents are always welcome to contact the school if they have any queries or concerns and school staff will contact parents when a pupil is causing or experiencing a problem of any kind.

In addition, regular contact between parents and school is maintained in the following ways:

- (i) **Reports** on progress are issued to parents of all pupils twice each year – in January and June.
- (ii) **Parents' evenings** are organised for parents of pupils in all Years. In addition to these formal evenings, parents are welcome to meet staff at any time of year, if there is an issue which they wish to discuss. Appointments should be made through the School Office.
- (iii) **Half-term Progress Reports.** Each pupil's effort in class and at home is examined in the middle of the Autumn and Spring Terms. Parents will be informed by letter if a child's effort is worthy of praise or if the school is concerned about a lack of progress.

- (iv) The School's Newsletter '**ChatBack**' is published twice per term. This informs parents of important dates, changes to school procedures and aspects of the school life which are worthy of note.
- (v) The **School Magazine** is published each October. This is a more comprehensive record of school life throughout the year. Parents are encouraged to buy and read it for more details about the school.
- (vi) **Annual Report.** This is sent to all parents in the first term of each school year. It details essential information about the previous school year and lists important statistics regarding school performance.

DRUGS POLICY

This policy includes:

- (a) an education programme designed to help pupils understand the harmful effects of illicit drugs, together with sensitively discussing personal mechanisms for user-avoidance;
- and
- (b) a clear statement outlining the school's determination to expel any pupil involved in, or in any way connected with, illicit drug taking or distribution.

COMMUNITY ACTIVITIES

The school fosters strong links with the local community and undertakes a range of activities throughout the year:

- Annual Charity Event
- Remembrance Day Ceremony
- Music and Choir Events
- Visits to Care Homes
- Joint School/Community Projects
- Annual School Music and Drama Production

Education for Mutual Understanding

The school is involved at present with the 'Comenius' initiative funded by The British Council. This is a project which involves linking the school with other European schools which **has included such countries as:** Italy, France, Norway, Scotland, Poland, **Spain, Denmark, Germany and Ireland.** It is hoped that this project will enhance the pupils' learning of European Awareness.

FINANCE

Parents **will be asked** to pay :

School Fund (£20 per family) – a voluntary contribution to help subsidise pupils' out of school educational and recreational visits, to support pupils' extra-curricular activities and to enhance the school's equipment and facilities.

Practical subjects – a small contribution towards Home Economics ingredients if the product is to be taken home. Parents may be asked to supply materials for Technology or Art which are beyond the normal school resources.

HOME – SCHOOL TRANSPORT

Pupils who live within 3 miles of a suitable school will not receive a free bus pass to Dunluce School. Pupils who live more than three miles from a suitable school will receive a free bus pass if Dunluce School is the nearest school to them.

SCHOOL MEALS

Cooked meals in a cafeteria system are provided daily in the school dining hall. Pupils may also bring packed lunches but may only leave school at lunch time if they live locally and if they have written permission from their parents to go home for lunch. Free school meals may be available where parents/guardians are in receipt of Income Support.

THE SCHOOL WEEK

Registration

The School Day begins with registration each morning at 9.10am. Form teachers will complete registration and keep pupils up to date with any information which they should know.

Subject Classes – Times for subject periods are as follows:

<u>Monday – Thursday</u>		<u>Fridays only</u>	
P1	09.25 - 10.20	P1	09.25 - 10.20
P2	10.20 - 11.15	P2	10.20 - 11.15
BREAK	11.15 - 11.30	LUNCH	11.15 - 11.50
P3	11.30 - 12.25	P3	11.50 - 12.45
P4	12.25 - 13.20	P4	12.45 - 13.40
LUNCH	13.20 - 13.55		
P5	13.55 - 14.50		
P6	14.50 - 15.45		

Morning Assembly

Junior Assembly (Years 8-10) is held every Tuesday, Senior Assembly (Years 11 and 12) is held every Wednesday and whole school Assembly is held every Friday from 9.20 – 9.25am. In assembly, our thoughts are directed very clearly upon the Christian message. Sometimes pupils would participate in Assembly by reading aloud a passage from the Bible, leading prayer or even taking part in a sketch. Parents who for religious reasons wish to withdraw their child from RE and/or collective worship should contact the Headmaster before the start of the year.

EXTRA-CURRICULAR ACTIVITIES 2011/12

The following activities are available in the school throughout the year:

Art	Badminton
Choir	Drama
Duke of Edinburgh	Football
Gardening Club	Girls' Football
Girls' Hockey	Library
Netball	Quiz Club
Rugby	Scripture Union

Extra classes are also offered in some GCSE subjects

N.B. A 'late' bus will be available for pupils on the days specified for extra-curricular activities.

SCHOOL HOLIDAYS 2012/2013

The school holidays for the 2012/13 school year are as follows:

Half-Term	Friday 26 October 2012 - Friday 2 November 2012
Christmas 2013	Monday 24 December 2012-Wednesday 2 January 2013
School Development Day & Open Night	Tuesday 8 January 2013
Half-Term 2013	Monday 18 February 2013 - Friday 22 February 2013
Easter	Thursday 28 March 2013 - Friday 5 April 2013
May Bank Holiday	Monday 6 May 2013
School Development Day	Tuesday 7 May 2013
Bank Holiday	Monday 27 May 2013
School Development Day	Tuesday 28 May 2013
Last Day of Year	Friday 28 June 2013

Please note that all the above dates are inclusive.

Dunluce School Uniform (2012-2013)

The wearing of the regulation school uniform is seen as maintaining a sense of identity and pride in belonging to the school and as the means by which our pupils are distinguished in the wider community. Pupils are therefore required to wear school uniform correctly at all times (including travelling to and from school) and to be neat and tidy in appearance. *The wearing of the correct uniform in the school will be strictly enforced*. Pupils who are in breach of the school's uniform and appearance regulations will be removed from class. Persistent failure to adhere to the school's regulations as outlined below may lead to suspension.

Boys

Black blazer with school crest incorporated

Regulation dark grey trousers (fashion or cotton trousers are not acceptable)

Plain white shirt with school tie

Dark plain socks

Plain BLACK, non-slip, soft-soled shoes with FLAT HEELS. (Training shoes including black leather type are not permitted)

(See also section for ALL PUPILS below)

Girls

Navy blazer with school crest incorporated

Regulation blue shirt with school tie

Regulation **pleated skirt (below knee) (tight or short skirts are not permitted)**

Regulation navy trousers must be Banner in either bootleg (Style no 3826) or straight cut (Style no 3828) which are available only from official stockists

Black tights or navy socks *only*

Plain BLACK, non-slip, soft soled shoes with FLAT HEELS. (Tapering, stiletto or platform type shoes are unsafe and are not permitted).

All pupils

Hair	Extreme hair styles are not permitted, including partially or completely shaved or partially or completely coloured in an extreme fashion. Natural all over colour acceptable. Unnatural colours, e.g. green, pink or dyed stripes are not permitted. Hair clips, elastic bands in one of the school colours only are permitted.
Jewellery	The only items of jewellery which can be worn are a watch, one plain signet ring and a single stud in the lower lobe of both ears. All other face and body piercings are not permitted. Additional items of jewellery worn by pupils will be confiscated and returned at the end of the day. Persistent infringement of this rule will result in the pupil being placed on detention.
Make-up	Make-up (including tinted moisturiser, tinted lip balm, eye shadow and nail varnish) is not permitted.
Overcoat	Plain black or navy only (No other colour should be worn). Coats must be worn

(optional)	over blazers and should not have stripes, fur trimmings, logos or any other decoration. Coats must be left in the Form Room and collected at the end of the day. Denim or leather coats are not permitted.
Pullover (optional)	Boys – regulation grey Girls – regulation navy
School Fleece (optional)	Regulation fleece may be worn over blazer at break and lunchtime and travelling to and from school. The school fleece may also be used as part of PE uniform.
Scarf (optional)	Regulation scarf only. No other scarves are permitted.
Badges	Only official school badges and those of prescribed organisations and charities are permitted.
Belts	Black coloured only. Large buckled belts are not permitted.

Subject Requirements

Physical Education

Boys

Regulation red jersey
 Plain blue shorts
 Red and navy hooped socks
 Running shoes
 Football boots
 School tracksuit or school fleece (optional)
 Towel

Girls

Red Aertex blouse
 Navy pants
 Navy skirt
 Running shoes
 Navy socks – a change from socks worn during the rest of the day
 School tracksuit or school fleece (optional)

N.B.

- ★ Each item of clothing should have pupil's name clearly marked.
- ★ All equipment should be brought to school on each occasion when there is PE or Games.
- ★ PE uniform is to be worn in Physical Education class only. All pupils change into usual school uniform before leaving school in the afternoon.

WHERE TO BUY YOUR UNIFORM

Below is a list of stockists for Dunluce school uniform.

Uniform and PE Clothing

S&T Moore
28 Railway Road
COLERAINE
BT52 1PE

***N.B. A grant for uniform (including sports clothes) is available.
Forms may be obtained from the school office or from County Hall,
Ballymena.***

N.B. Make sure to label each item of uniform clearly.

COMPLAINTS PROCEDURE

Complaints from parents regarding the day-to-day life and work of the school must be made in the first instance to the Headmaster, complaints of a serious nature should be made to him in writing. He will investigate the matter and attempt to resolve the problem within 48 hours. Parents will be informed by the Headmaster or his deputy as soon as reasonably possible. Should the matter, in the judgement of the Headmaster, be serious or potentially serious he will inform the Governors. Complaints must not be referred to the school via a third party including the Educational Welfare Officer. Complaints will only be investigated when made by a parent or legal guardian.

Any parent wishing to appeal the Headmaster's handling of a complaint should do so, in writing, to the Chairman of the Board of Governors. Written appeals are possible through the North Eastern Education and Library Board.

N.B. Dunluce School operates a no-smoking policy.

The information contained in this Prospectus is correct at the time of publication. It is possible that changes may be made before the start of the next school year.

CALENDAR OF EVENTS

2011-2012

(All dates inclusive)

2011

Year 12 Parents' Evening (1)	Thursday 22 September
School Photographs	Wednesday 12 October
Prize Day	Thursday 27 October
Exceptional Closure (1)	Friday 28 October
Halloween Holidays	Monday 31 October - Friday 4 November
Year 11 & 12 Science Modular Exams November	Tuesday 8, Wednesday 9 & Monday 14
Business Insight Day	Friday 11 November
Year 8 Parents' Evening	Thursday 17 November
Year 12 Study Leave	Monday 5 - Friday 9 December
School Musical	Wednesday 7 - Friday 9 December
Year 12 Mock Examinations	Monday 12 - Wednesday 21 December

Last day of term	Wednesday 21 December
Christmas Holidays	Thursday 22 December - Monday 2 January
2012	
Exceptional Closure (2)	Tuesday 10 January
Open Night	Tuesday 10 January
Ski Trip	Saturday 14 - Saturday 21 January
Year 12 Work Experience	Monday 16 - Friday 20 January
Year 11 Parents' Afternoon	Thursday 26 January
Year 12 Parents' Evening (2)	Thursday 9 February
Exceptional Closure (3)	Monday 13 February
Half Term Holidays	Tuesday 14 - Friday 17 February
Year 11 Science Modular Exams	Monday 27 - Wednesday 29 February
Year 10 Parents' Evening	Thursday 1 March
Year 9 Parents' Afternoon	Thursday 22 March
Exceptional Closure (4)	Monday 2 April
Easter Holidays	Tuesday 3 - Friday 13 April
Key Stage 3 Exams	Tuesday 24 - Thursday 26 April
Year 11 Science Modular Exams	Monday 21, Thursday 24 & Wednesday 30 May
May Bank Holiday	Monday 7 May
Year 10 Examinations	Thursday 31 May - Friday 1 June
Bank Holiday	Monday 4 June
Exceptional Closure (5)	Tuesday 5 June
Year 9 Examinations	Wednesday 6 - Friday 8 June
Year 8 Examinations	Monday 11 - Wednesday 13 June
Sports Awards	Thursday 14 June
Causeway Ramble	Friday 15 June
End of School Year	Friday 29 June

